



## JFS COVID-19 GUIDELINES

As of 7/1/2021

Our priority has been to reopen as soon as possible, while also committing to protect our vulnerable staff members and clients at high risk visiting our office. Our staff members are in enclosed spaces and in close proximity with many people each day. For that reason, we would like to be able to make an informed decision as to what our comfort level is for mask usage while in private offices.

- ALL CLIENTS entering our office will be required to wear a face mask when entering JFS and in common spaces. All clients will also be required to fill out a one-time "Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19". Paper copies are available in-office and online submissions are available on our website.
- COUNSELING: Clients may remove their mask while waiting for their appointment if there is nobody else in the lobby. Once inside a therapy office, mask usage will be determined by vaccination status and mutual comfort level.
  - Clients who wish to remove their mask during their session will need to present proof of vaccination. JFS takes HIPAA laws very seriously and would treat this documentation the same way as all other client private health information.
  - Clients who do not wish to present proof of vaccination (or who are not vaccinated) will still be able to attend in-person sessions, yet required to wear a face mask at all times.
  - Children 12 y/o and under are not required to present proof of vaccination or required to wear a mask in-office, but our staff will.
  - JFS is still offering virtual counseling for those who prefer.
- FINANCIAL ASSISTANCE: Everyone, including children over the age of two, regardless of vaccination status will be required to wear a mask at all times (entering the office, while in common spaces, meeting in private offices and making their selections in the pantry). We will strictly enforce this rule due to the number of people who will be around food every day. We do not need proof of vaccination, given that masks are required at all times during your visits.